



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
South Building Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

**BOARD OF EDUCATION REGULAR MEETING**  
Tuesday, June 4, 2019

## MINUTES

### **1. CLOSED SESSION**

#### **A. Public Comments**

At 5:01 p.m., President Connolly announced that there were no comment cards submitted and the Board then convened into Closed Session.

#### **B. Consideration of Student Discipline, Education Code Section 35146, Action other than expulsion (2)**

#### **C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2018070828 / 2018100493**

#### **D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2019020881**

#### **E. Public Employee Appointment/Employment, Pursuant to Government Code Section 54957. Title: Principal, Elementary**

Closed Session ended at 5:50 p.m.

### **2. OPEN SESSION**

#### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Connolly called the meeting to order at 6:07 p.m.

Board Members present: President Connolly, Cindy Goldberg, Bill Gorback, Sandee Everett and Jenny Fitzgerald.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

#### **B. Pledge of Allegiance**

#### **C. Announcements from Closed Session and Open Session Procedures**

President Connolly announced that the following items were discussed in Closed Session:

#### **1B. Consideration of Student Discipline, Education Code Section 35146, Action other than expulsion (2)**

#### **1C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2018070828 / 2018100493**

Mr. Gorback made the motion to approve, seconded by Mrs. Fitzgerald.

**Motion carried: 5-0.**

**1D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2019020881**

Mr. Gorback made the motion to approve, seconded by Mrs. Goldberg. **Motion carried: 5-0.**

**1E. Public Employee Appointment/Employment, Pursuant to Government Code Section 54957. Title: Principal, Elementary**

**D. Approval of the Agenda**

Mr. Gorback made the motion to approve the Agenda with the amendment to pull Consent Agenda items 4B, 4C, 4D and 4Q, seconded by Mrs. Goldberg. President Connolly asked if there was any discussion, which there was none. **Motion carried: 5-0.**

**E. Reports from Student Reporters and Introduction of Next Year's Student Reporters**

Outgoing Student Reporters for 2018-2019:

Century Academy: Nick Capobianco

Conejo Valley High School: Lucy Sussman (not present)

Newbury Park High School: Thomas Kitchell

Thousand Oaks High School: Haylee Dahlgren (not present)

Westlake High School: Scott Pugh

Incoming Student Reporters for 2019-2020:

Century Academy: Shelby Shea

Conejo Valley High School: Lucy Sussman

Newbury Park High School: Paige Hajiloo

Thousand Oaks High School: Kiara Benioff

Westlake High School: Kyle Huemme

The outgoing student reporters thanked the Board and District administration for the opportunity to serve as student reporters for this school year, talked about their experiences in these roles and as students on campus, and introduced the incoming student reporters for the 2019-2020 school year. Students reported on: Student DAC, graduation preparation, practice and ceremonies, annual senior breakfasts and events, Senior Awards and Scholarship Nights, Grad Night, High School College & Career centers helping students with college enrollment and financial aid, athletic competitions and successes, the loss of a fellow student and an administrator retirement, finals, homecoming themes for next year, student leadership training, end of year rallies, the annual baccalaureate ceremony, choir, strings and band performances, senior seminar, ASB leadership and class officers for the upcoming year, summer leadership opportunities, WOW Week, prom, and last day of school activities.

**F. 2018-2019 Greater Conejo Valley Chamber of Commerce Teacher of the Year**

Jeanne Valentine introduced Dan Garcia from the Greater Conejo Valley Chamber of Commerce. Mr. Garcia commented on how impressive the student reporters were and provided a background of Chamber's purpose and the Teacher of the Year program. The Chamber presented Mrs. Linda Gomberg with a book, and Jeanne Valentine, Shane Craven and Erika Johnson spoke about Mrs. Gomberg's career with CVUSD and presented her with a certificate. President Connolly announced that there was one comment card submitted:

- Speaker 1 spoke about Linda Gomberg's receipt of the Teacher of the Year award and thanked her for her dedication to the students and the District.

## **G. 2019 Classified School Employees of the Year**

Jeanne Valentine and Marina Mihalevsky presented the awards for the Classified School Employees of the Year, and the nominators shared their thoughts about each employee and why they were nominated for this award. This year's award winners were: Kristin Fictum, Child Nutrition Manager; Richard Blake, Audio Visual Electronics Technician; Cindy Buff, Child Care Leader; Jaime Taylor, School Office Manager II; Karen Randall, Secretary; and Cindy Kendall, Paraeducator III.

## **H. Reports from Parent Support Organizations**

**Conejo Council PTA (CCPTA):** Rocky Capobianco, CCPTA President, spoke about the great year supporting students and advocating on their behalf, thanked the CCPTA executive board, School Board trustees and District administration for their support, and discussed the annual leadership conference training for District and County PTA, membership numbers and funds raised this year, volunteer service, next year's new executive board officers, pending legislation, later school start times for students, and Student DAC.

**District English Learner Advisory Committee (DELAC):** Alma Molina, DELAC President, spoke about advocating for all children and improving the language acquisition and quality of education for English learners. She spoke about the LCAP updates, the EL roadmap and standards, how to serve our children when they are at different levels of language acquisition, instruction to newcomers and those with trauma, the complex language in mathematics and strategies to improve parent engagement.

President Connolly announced that there were three comment cards submitted:

- Speaker 1 yielded her time to Speaker 2.
- Speaker 2 spoke about the California school dashboard and English Learner overall performance.
- Speaker 3 spoke about schools committing themselves to creating clear goals and feedback on performance for EL students.

## **I. Comments - Public**

President Connolly asked if there were any public speakers, which there were 14 comment cards submitted.

- Speaker 1 spoke about a student with special needs and this family's transportation issue when moved to a different school site.
- Speaker 2 spoke about vaping issues in the bathrooms at the high schools, students being unable to use the bathrooms during nutrition break and lunch, and the loss of academic points to use bathrooms during class time.
- Speaker 3 spoke in support of the District finding a solution to keep the wood shop class open at Redwood Middle School.
- Speaker 4 spoke about the NPHS cross-country team coach and requested that he be given the opportunity to receive a full time teaching/coaching position.
- Speaker 5 spoke about his appreciation of Sandee Everett and her efforts to protect the children.
- Speaker 6 spoke about her appreciation of Sandee Everett and for her efforts to support the students.
- Speaker 7 yielded time to Speaker 8.
- Speaker 8 spoke against the literature policy that was previously approved by the Board and suggested that a process be put in place to determine performance measurements.
- Speaker 9 spoke about the literature policy and thanked Sandee Everett for her work on this policy.

- Speaker 10 presented an educator contribution award to Sandee Everett in honor of her dedication to students.
- Speaker 11 was not present.
- Speaker 12 thanked the Board and administrators for their efforts in serving our children and thanked Sandee Everett for her concern about the students.
- Speaker 13 spoke about several fiscal issues and the District's deficit.
- Speaker 14 thanked all Board members for their efforts, and thanked Sandee Everett for putting children first.

**J. Comments from Individual Board Members:**

Mr. Gorback spoke about attending the District's open houses and specific events at those sites, the invention and leadership presentation at Conejo Elementary, the last DAC and LCAP meeting, the finale rallies at various sites, Project to Inspire, WHS Senior Awards Night, the 6<sup>th</sup> Grade Tech Conference at the Teen Center, the Valedictorian and Spring Sports Awards, Glenwood's 5<sup>th</sup> Grade Manners Lunch, and serving as a judge at We the People.

Mrs. Fitzgerald asked the District's administrative team to follow up on the locked bathrooms at the high schools, congratulated the Teacher of the Year and the Classified Employees of the Year, and thanked the student reporters for their service during this school year. She also discussed attending the Valedictorian and Spring Sports Awards, the graduate student walk at Lang Ranch, the LCAP and Budget Committee meetings, the LCMS Rally and Choir Concert, and congratulated the NPHS Mountain Bike Team for placing first in Division 1.

Mrs. Goldberg spoke about attending the Glenwood Manners Lunch, the senior graduate walks at the elementary sites, Banyan's assembly and honorary service awards, and the Valedictorian and Spring Sports Awards. She also thanked Brian Mercer and Shannon Snyder for their coordination of the Valedictorian and Spring Sports Awards, congratulated Nancy Bowman for being inducted into the Ventura County Hall of Fame for her Cadaver class, thanked the newly elected Student DAC members, wished students good luck on their finals, thanked all students and staff for their hard work this year, and mentioned the importance of electives classes.

Mrs. Everett thanked Mrs. Molina, DELAC President, for advocating for our kids, discussed the importance of wood shop, culinary arts and electives classes, talked about the bathrooms being locked at the high schools due to vaping, and thanked the speakers who came and spoke about her. She also congratulated the Teacher of the Year and the Classified Employees of the Year, thanked Richard Blake for producing the Board meetings videos, congratulated all of the Class of 2019 graduates, and thanked all teachers, administrators, and staff for their hard work on behalf of the students.

**K. Comments from the Superintendent:**

Dr. McLaughlin congratulated the NPHS Mountain Bike Club and stated that the District will get a story about them up on Facebook and social media, talked about soundproofing at the District Office, thanked those involved with Sequoia's KA19 podcast. He also acknowledged CCPTA for honoring our District for the coordination during the fires, thanked Brian Mercer and Shannon Snyder for their work on the Valedictorian and Spring Sports Awards event, and congratulated the Teacher of the Year and the Classified Employees of the Year. Dr. McLaughlin stated that he has enjoyed working with the Maintenance and Operations crews on the upcoming facilities moves, wished all graduates success in the future, and wished everyone a safe and relaxing summer break.

### **3. ACTION ITEMS – GENERAL**

#### **A. Board of Education – Approval of Scheduled Regular Board Meeting Dates for 2019-2020**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked if there were any questions or discussion. The Board discussion included the following questions/statements:

- Hold Board meetings on the alternate Tuesdays of the City Council meetings.
- Board meetings cannot be held on Wednesdays due to scheduling conflicts.
- Dr. McLaughlin and President Connolly stated that they both reached out to the City of Thousand Oaks, and they have stated that they cannot commit to holding their meetings on specific days.

The Board agreed to have Mrs. Fitzgerald and Mr. Gorback serve as an Ad Hoc Committee to approach City Council with further conversation about stabilizing meeting dates. The Board reached consensus to abandon this agenda item and remain with the first and third Tuesdays unless the Ad Hoc Committee comes back with another recommendation.

Mrs. Goldberg made the motion to table this agenda item, seconded by Mr. Gorback. **Motion carried: 5-0.**

#### **B. Board of Education – Approval of Board Bylaw 9260 – Legal Protection**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Everett. President Connolly asked if there were any questions or discussion. Dr. McLaughlin stated that this bylaw was revised to add a note in for clarity. President Connolly asked for the note to be changed to black, which indicates that it would remain in the final version of the bylaw. The Board reached consensus to table this item until August for staff to revise the bylaw to be specific to Board members. Dr. McLaughlin stated that he will work with attorneys on the proper references and verbiage for this bylaw.

President Connolly asked for a motion to table this agenda item. Mrs. Goldberg made the motion to table this item, seconded by Mrs. Everett. **Motion carried: 5-0.**

#### **C. Business Services – Approval of Warrants**

Mrs. Goldberg made the motion to approve, seconded by Mr. Gorback. President Connolly asked if there were any questions or discussion, which there was none. **Motion carried: 4-0, with a recusal from Mrs. Fitzgerald.**

### **4. ACTION ITEMS – CONSENT**

President Connolly stated that the Board would start the approval of the consent agenda by addressing pulled items 4B, 4C, 4D and 4Q, in the order given.

#### **B. Board of Education – Approval of Amendment to Board Bylaw 9012 – Board Member Electronic Communications**

Mrs. Goldberg made the motion to approve, seconded by Mrs. Fitzgerald. President Connolly asked if there were any questions or discussion. The Board discussed a conflict with the language in Board Bylaw 9200 regarding where Board members should refer complaints. The Board reached consensus on inserting the language from Board Bylaw 9200 into Board Bylaw 9012 to clarify that Board members should refer complainants to the Superintendent or designee. **Motion carried: 5-0 with the recommended changes.**

#### **C. Human Resources – Personnel Assignment Orders**

Mrs. Everett made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked if there were any questions or discussion. Mrs. Everett inquired about the attached for summer school 2019 and asked if these were in reference to the remedial programs offered. Mr. Lichtl answered yes, that the attachments reflected programs for credit recovery, with the exception of

Boost Camp.

- D. Human Resources – Declaration of Need for Fully Qualified Educators**  
Mrs. Fitzgerald made the motion to approve, seconded by Mrs. Goldberg. President Connolly asked if there were any questions or discussion. The Board and staff discussed the District partnership with universities for teacher candidates and asked if there is a plan for a Special Education internship program in the future. Dr. McLaughlin stated that the District has never had an internship program, and that it works better for us to partner with local universities.  
**Motion carried: 5-0.**

- Q. Instructional Services – Approval of Schedule – New Bell Schedule and Continuing Common Planning Time – Newbury Park High School**  
Mrs. Goldberg made the motion to approve, seconded by Mrs. Everett. President Connolly asked if there were any questions or discussion. The Board and District staff discussed whether this change will take time away from club meetings. Mr. Lepire answered that this schedule don't change club meetings on regular bell schedule days. There was also discussion on whether teachers are required to attend the common planning time meetings, to which Dr. McLaughlin stated that the answer depends on how the school approved their common planning time. This time is likely borrowed from the 30 minutes that teachers are required to report to work prior to the start of school each day. **Motion carried: 5-0.**

President Connolly asked for a motion to approve the remainder of the amended Consent Agenda. Mr. Gorback made the motion to approve the amended Consent Agenda, seconded by Mrs. Fitzgerald. **Motion carried: 5-0.**

- A. Approval of Minutes**  
**E. Instructional Services – Stipulated Agreement – Student #10-18/19 SA**  
**F. Instructional Services – Stipulated Agreement – Student #11-18/19 SA**  
**G. Instructional Services – Approval of Contract – Fireworks & Stage FX America Contract – TOH, NPH, WHS**  
**H. Instructional Services – Approval of Contract – WestEd - Ladera**  
**I. Instructional Services – Approval of Contract – Novak Educational Consulting Inc. – District Office**  
**J. Instructional Services – Approval of Contract – APEX Learning Agreement**  
**K. Instructional Services – Approval of Naviance Agreement**  
**L. Instructional Services – Approval of Turn It In Agreement**  
**M. Instructional Services – Approval of Contracts Under \$5,000**  
**N. Instructional Services – Approval of Career-Applied Technology Education Grant Application**  
**O. Instructional Services – Approval of Consolidated Application and Reporting System (CARS) Application for Funding 2019/2020**  
**P. Instructional Services – Approval of College and Career Access Pathways Partnership Agreement**  
**R. Instructional Services – Approval of Schedule – New Bell Schedule and Continuing Common Planning Time – Thousand Oaks High School**  
**S. Instructional Services – Approval of Spanish Language Instruction Materials**  
**T. Business Services – Approval of Agreement with Hemet Unified School District for On-Call/As-Needed Transportation Services**  
**U. Business Services – MEASURE I: Notices of Completion**  
**V. Business Services – Approval of Purchase Order Report (PO's exceeding \$5,000)**  
**W. Business Services – Disposal of Surplus and Obsolete Equipment**

## 5. INFORMATION/DISCUSSION ITEMS – GENERAL

### A. Presentation – Impact Teams by Hallie Chambers, Principal, Sequoia Middle School

Mr. Kenny Loo introduced Hallie Chambers, who presented information on Impact Teams, along with Sequoia Teachers Shannon Baranski and Melissa Craft. The presentation provided information on what happens during Common Planning Time, training with LCAP teams, administrators and site staff, why impact teams are beneficial, strengthening the Professional Learning Community, collective teacher efficacy, assessment phases and rubrics to assess learning, successes and benefits of this program, and next steps. The Board participated in discussion regarding cross-curricular and regular/special education collaboration and the benefit of this program for English learners.

President Connolly announced a five minute break, and upon returning, asked for a motion to extend the Board meeting. Mrs. Goldberg made the motion to extend the Board meeting until 11:00 p.m., seconded by Mr. Gorback. **Motion carried: 5-0.**

### B. Public Hearing – 2019/2020 Local Control and Accountability Plan (LCAP) Inclusive of the Budget Overview for Parents and the Federal Addendum

**President Connolly asked if there were any questions or discussion.** Mr. Lichtl stated that this item is in draft form for the Board's consideration. The final document will be brought forward for approval at the meeting on June 18, 2019.

### C. Public Hearing – 2019-2020 Proposed Budget – General Fund and Ancillary Funds

President Connolly announced that there were two comment cards submitted.

- Speaker 1 yielded time to Speaker 2.
- Speaker 2 spoke about the District's budget issues, the remediation of portables and the District's surplus property.

Dr. Hayek presented information on the 2019-2020 proposed budget, including information on the state economy, the fiscal year budget process, LCFF funding and revenues, District expenses, the projected year-end balance, major changes since the last update, budget alignment to the LCAP, CalPERS/CalSTRS employer contribution rates, and the 2019-2020 budget timeline.

President Connolly asked if there were any questions or discussion. The Board and District staff discussed the surplus property at Erbes Road, the process to sell property, SELPA funding, the District's undesignated reserves, the impact of declining enrollment and solutions to the budget deficit, including marketing strategies for District programs, improving intervention attempts, proactively addressing special education issues and strategies to increase enrollment and decrease expenses.

### D. Public Hearing – Resolution #18/19-31: Education Protection Account (EPA) Spending Plan 2019-2020

President Connolly asked if there were any questions or discussion, which there were none.

## 6. ADJOURNMENT

### A. Future Board Topics/Activities

This item was tabled for the next Board meeting.

### B. Adjournment

President Connolly adjourned the Open Session at 10:59 p.m. The next regularly scheduled Board meeting will be Tuesday, June 18, 2019, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session at Conejo Valley High School (CVUSD Board Room), 1402 E. Janss Road, Thousand Oaks.

August 20, 2019

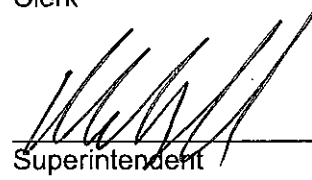
Date



Clerk

August 20, 2019

Date



Superintendent